St Francis de Sales, Tottenham

Standing Order Form

St Francis de Sales, Tottenham

Gift Aid & Donation Form

Please also consider

Legacy Giving As committed supporters of the Roman Catholic Diocese of Westminster, you understand the profound impact of leaving a lasting legacy. Legacy giving isn't just about financial support; it's about investing in the future of our Church and ensuring its mission continues for generations to come. Your generosity allows us to spread the light of faith, offer comfort to the weary, and extend a helping hand to those in need. By including the Diocese in your Will, you create a powerful ripple effect of love and compassion that echoes throughout eternity. Your legacy is a testament to your unwavering commitment to God's work on Earth, leaving behind a legacy of hope, love, and spiritual enrichment. Together, we build a bridge between the past, present, and future, weaving a tapestry of faith that binds us all as one family. Thank you for considering the profound impact of legacy giving and for your dedication to the continued growth and prosperity of our beloved Diocese.

☐ **Please send me more information about leaving a gift in my Will to the parish.**

Key types of donations that cannot be Gift Aided:

- Repository;
- CAF and Payroll giving, donations using charity vouchers or cheques;
- Funeral service fee paid by funeral directors/estate;
- Donations in return for goods or services where a donor receives a tangible benefit: merchandise, raffle tickets, tickets to events, book purchase, jumble sale items, food;
- Donation that cover the cost of an event: admission fee to events including concerts, sponsored events, charity ball;
- Membership fees;
- Donations made on behalf of someone else.

Please contact the supporter care team for any exceptional Gift Aid circumstances at giftaid@rcdow.org.uk

1 My Details: [PLEASE USE BLOCK CAPITALS]

Title ……**First Name**:……**Surname:** ……

Address……..**Postcode** ……..

***Tel**…… ***Email** ……

**By giving you my telephone number and/or email address, I consent to being contacted via this method/s.*

Protecting your privacy As a member of this parish, you are part of the Diocese of Westminster (registered charity number 233699), and as such your personal details and donations will be stored securely on the Diocese of Westminster's database. We comply with data protection regulation and the Fundraising Regulator's code of practice. We will never sell your data to third parties. We (your parish office and the Diocese) will use your details to administer your gifts, occasionally send you news on the work of the Church, and give you the opportunity to support appeals. We only share information with external organisations working on our behalf or when required by law (e.g. to claim Gift Aid). You can read our full privacy policy on https://rcdow.org.uk/privacy. To update your contact preferences, email supportercare@rcdow.org.uk or call 020 7798 9025. **Parish Code: TOTTE**

2 ☐ I would like to Gift Aid my donation/s. [PLEASE TICK ✓]

I would like the Diocese of Westminster (233699) to treat all qualifying donations I have made since the **6th April 20……***, and all donations I will make in the future until I notify you otherwise, as Gift Aid donations

Signed: …… **Date**: ……

***We can back-claim Gift Aid for up to the last 4 years, so please insert year as applicable.*

☐ **I would like to Gift Aid this donation ONLY.** [PLEASE TICK ✓]

Signed: …… **Date**: ……

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay any difference.

Please notify the parish if your name or address changes, or if you no longer pay sufficient income tax or capital gains tax.

3 I would like to make my offertory contribution by: [PLEASE TICK BELOW ✓]

☐ **Standing Order -** £……..per week / month / quarter / year (circle) *(Please complete Section 4 and return to your parish)*

☐ ~~**Offertory Envelopes** - £……..per week / month (circle)~~

☐ **Bank transfer -** £……..per month / quarter / year *(BACS details and ref. in Section 4)*

☐ **Cheque/Cash/Other** - £…… *(For CHEQUE - payee details in Section 4. If Other please specify……)*

☐ **Contactless Card Reader (Please choose your Intention on the device to make your donation and sign up for Gift Aid) and/or** ☐ **Online donation – visit** https://parish.rcdow.org.uk/tottenham/donate/

I would like my specific donation to support: [PLEASE TICK BELOW ✓]

☐**Mass Intentions** (date……Mass Intention……) ☐**Church Maintenance**

☐**Holy Souls** ☐**Wedding** ☐**Baptism** ☐**1st Communion** ☐**Christmas / Easter Offering** (circle)

☐**Candles** ☐**Poor Box** ☐**Building Fund** ☐**Other(Please specify)**……

St Francis de Sales, Tottenham
Diocese of Westminster
Charity No. 233699

4

☐ **I am setting up a NEW Standing Order (use form below)**

☐ **I am changing my existing Standing Order**

☐ ***I have set up a Standing Order via Online/Mobile banking quoting my surname and first name:……***

Standing Order Instruction

A. To the Manager of ……Bank / Building Society

Please set up the following Standing Order and debit my/our account accordingly:

B. Account details

Name of account holder……

Sort code | | | | | | |

Account Number | | | | | | | | |

C. Payee details: Please pay the **HSBC Bank plc**.
Sort Code: **400520** Account Number: **71264397**
Account Name: **WRCDT Tottenham**
Reference: **Surname & Initials**

D. About the payment

Payments to be made: Monthly ☐ Quarterly ☐ Half Yearly ☐ Yearly ☐

1st Payment (please allow 30 working days): **Date:** ……
Amount: £……

Thereafter make payments on the ……day until further notice
(***payments will be made until you cancel this instruction***)

E. Confirmation

Title …… **First Name**:……**Surname:** ……

Address: ……

……**Postcode** ……

Customer Signature: ……**Date:** ……

NOTE TO THE BANK:

This Standing Order is to REPLACE any existing Standing Order to the above bank account. Please print DONOR'S SURNAME and INITIALS on the bank statement as a reference.